

**Instructions for completing form Z894:
Updating the bank particulars for a member, pensioner or beneficiary of a
benefit payable by the GEPF, to a foreign bank account**

1. This form can be completed electronically, printed and signed, and then returned to the GEPF.
2. The beneficiary of any pension benefit must ensure that GEPF has their latest banking particulars. The beneficiary can be a member, pensioner, Dependant or Nominee.
3. Both the beneficiary and the bank official must complete this form. All the required fields must be completed to avoid unnecessary delays in processing the transaction.
4. If the banking details change after submission of the main application form or at any other stage, a new Z894 form must be completed.
5. Payments are only made electronically to cheque, transmissions and savings accounts of beneficiaries - no payments can be made to Home Loan or Credit Card Accounts.
6. Payments are only made to the beneficiary and not to any other third parties such as a spouse, parent, child or friend, other than the guardians of child pensioners.
7. Any amounts payable in respect of a deceased person must clearly state that the account is an ESTATE LATE account. The account name and reference numbers must be exactly that used by the bank to open the account, or payment will fail.
8. For payments to **Australia**:
Swift address of the beneficiary bank;
6 digit BSB code (sort code) and the BSB code must not include the account number
9. For payments to **European Countries**:
Swift address of the beneficiary bank;
IBAN number of the beneficiary's account
10. For payments to the **United Kingdom**:
Swift address of the beneficiary bank;
IBAN number of the beneficiary's account
11. After completing the form, the original form must be delivered to any GEPF regional office or posted to the GEPF, along with an originally certified copy of the ID or passport of the account holder, and in the case of an estate account, the ID of the executor and letter of executorship.
12. Return address:
Government Employees Pension Fund
Private Bag X63
Pretoria
SOUTH AFRICA
0001
13. Enquiries may be directed to the GEPF Call Centre: 0800 117 669

The GEPF respects privacy and personal information of its members and pensioners and therefore subscribes to the provisions of the Protection of Personal Information Act 4 of 2013. Visit www.gepf.co.za to view GEPF Privacy Policy and Privacy statement.